



MYP Admissions Policy

Saint-Lambert International High School Mission Statement

To provide a safe, caring and healthy learning environment which enables all students to become respectful, internationally-minded life-long learners, who strive to achieve their personal potential.

International Baccalaureate Organization Mission Statement

The International Baccalaureate Organization aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end, the organization works with schools, governments and international organizations to develop challenging programs of international education and rigorous assessment. These programs encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

Standard: Culture through policy implementation (0301) Schools develop, implement, communicate and review effective policies that help to create a school culture in which IB philosophy can thrive.

Practices

Culture 1: The school secures access to an IB education for the broadest possible range of students. (0301-01)

Culture 1.1: The school implements and reviews an access and/or admissions policy that clearly describes the conditions for participation in the school's programme(s). (0301-01-0100)

Culture 1.2: The school provides relevant support materials, resources and structures to promote access to the school's programme(s) for as many students as reasonable. (0301-01-0200)

Culture 1.3: The school provides opportunities to access the programme(s) for the broadest possible range of students. (0301-01-0300)

- MYP 1: The school monitors and evaluates its efforts to provide students with equal opportunities to undertake the MYP. (0301-01-0321)

Culture 6: The school implements, communicates and regularly reviews its IB-mandated policies to ensure they are cohesive and reflect IB philosophy. (0301-06)



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- Culture 6.1: The school implements processes with consideration of the relationship between its IB-mandated policies. (0301-06-0100)
- Culture 6.2: The school documents its IB-mandated policies and communicates them to the school community. (0301-06-0200)
- Culture 6.3: The school considers physical and virtual spaces in all of its IB-mandated policies. (0301-06-0300)
- Culture 6.4: The school articulates a planned integration of human, natural, built or virtual resources in all of its IB-mandated policies. (0301-06-0400)
- Culture 6.5: The school considers the IB learner profile in all of its IB-mandated policies. (0301-06-0500)
- Culture 6.6: The school considers international-mindedness in all of its IB-mandated policies. (0301-06-0600)
- Culture 6.7: The pedagogical leadership team uses the school's IB-mandated policies in decision-making and curriculum development. (0301-06-0700)

Introduction

Saint Lambert International High School is an IB MYP school committed to supporting all students as they strive to reach their maximum potential as learners and as citizens of the World. All students at SLIHS are part of the IB MYP Programme. Through our implementation of the programme, we support students in becoming:

INQUIRERS	We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.
KNOWLEDGEABLE	We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.
THINKERS	We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.
COMMUNICATORS	We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of the individuals and groups.
PRINCIPILED	We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.
OPEN-MINDED	We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.
CARING	We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.
RISK-TAKERS	We approach uncertainty with foresight and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.



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BALANCED	We understand the importance of balancing different aspects of our lives—intellectual, physical and emotional—to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.
REFLECTIVE	We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

School Profile and Philosophy

Saint Lambert International High School is a public English high school in Saint Lambert, Quebec. It is an inclusive IB MYP World School, providing all five years of the program, beginning in Grade 7 and finishing in Grade 11. All students at SLIHS are part of the IB MYP Programme.

Policy Statement

Saint Lambert International High School is an IB World School committed to the success and inclusion of all students. Our admissions policy and eligibility requirements are bound by the Riverside School Board's Policy on the Enrolment Criteria for Registration.

Eligibility for English Schooling in Québec

Under the Charter of French Language in Québec, the following three situations make a child eligible for English schooling:

- children who are residing in Québec permanently and who qualify for a certificate of eligibility for instruction in English
- children who are residing in Québec permanently and who are entitled to receive instruction in English under a special authorization
- children who are living in Québec temporarily and who qualify for a temporary authorization to receive instruction in English

A certificate of eligibility may be issued to children:

- who have received the major part of their elementary or secondary school instruction in English in Canada;
- whose brother or sister did the major part of his or her elementary or secondary studies in English in Canada;
- whose father or mother did the major part of his or her elementary studies in English in Canada;
- whose father or mother attended school in Québec after August 26, 1977, and could have been declared eligible for instruction in English at that time

In the first two cases, the father or mother of the child must be a Canadian citizen. In the third case, the parent who studied in Canada must be a Canadian citizen.



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Additionally, special authorization may be given to:

- children with serious learning disabilities as defined in the government regulation under section 81 of the Charter
- children admitted to receive instruction in English by the Ministère de l'Éducation et de l'Enseignement supérieur by reason of a serious family or humanitarian situation, following a recommendation to this effect by the examining committee, and after an assessment by a person designated by the Minister stating that the child's situation is not covered under any provision of the Charter

The following cases may be considered for a temporary authorization to receive English instruction:

- the dependent children of persons living in Québec temporarily to study or work, including:
 - the dependent children of foreign nationals who hold a Québec certificate of acceptance or an employment authorization or a student authorization issued in accordance with the Canadian Immigration and Refugee Protection Act, or who are exempted from holding such a certificate or authorization under a statute applicable in Québec
 - the dependent children of Canadian citizens or permanent residents domiciled in another Canadian province or territory of Canada who are temporarily living in Québec to study or work
- the dependent children of persons who are not Canadian citizens and who are posted in Québec temporarily as representatives or officers of a country other than Canada or of an international organization.
- the dependent children of members of the Canadian Armed Forces who are posted in Québec temporarily.

When a child is granted a temporary authorization to receive instruction in English, this is valid for the period of validity of the immigration document issued to the parent or child, or for the duration of their temporary stay, as stated in a sworn declaration. This stay can be for a maximum of three (3) years and expires on June 30 of the school year in which the temporary stay of the parent or child ends.

Enrolment Timeline

The enrolment process will follow the timeline indicated:

Official enrolment period

- The official enrolment period for Riverside School Board will take place from the first full week of February until April 30, unless otherwise determined by Council. No registration appointments may be given prior to the start of the official enrolment period.
- An assessment will be made of all in-zone registrations and current out-of-zone student requests received before May 1. Parents will be informed of student placement by June.



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Enrolment in May and June

- An assessment will be made of all in-zone registrations that are received between May 1 and June 30 and all out-of-zone registrations received up to June 30. Parents will be informed of student placement during the first week of July.

Late enrolment - after June 30

- All registrations of Riverside students received after June 30 will be considered on an ongoing basis. Registrations of inter-board students will be confirmed 10 days before the beginning of the school year. The student accepted during late enrolment will be assigned to a school by Riverside School Board.

Acceptance of Students to Saint-Lambert International

SLIHS welcomes students from across the territory of the Riverside School Board, in accordance with the RSB Policy on the Enrolment Criteria for Registration, which is available in full at: <https://www.rsb.qc.ca/wp-content/uploads/2020/09/Policy-on-the-Enrolment-Criteria-for-Registration-consultation-2-ver-3-Posted-on-Website.pdf>

Transportation is provided to students living in the designated zone for SLIHS. All other students are welcomed, however families must arrange their own transportation to and from school.

Sources

The contents of this policy are based on and make reference to:

- IB Access and Inclusion Policy (2022)
- The IB Learner Profile
- The IB Guide to Inclusive Education: a resource for whole-school development (2019)
- IB Learning Diversity and Inclusion in IB Programmes: removing barriers to learning (2020)
- Middle Years Programme MYP: From principles into practice (2022)
- What is an IB education? (2013)
- Riverside School Board's Policy on the Enrolment Criteria for Registration (2020)
- Riverside School Board's Policy on Transportation (2020)
- Charter of the French Language in Québec

Review Process

This policy document will be reviewed as and when the administration, program coordinator or staff feel it necessary, but no later than 5 years from acceptance. In particular, SLIHS will review its Admission Policy in case of a policy change to transportation or school zoning by the Riverside School Board.



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The school community will ensure its implementation through planning meetings and appraisals. It is shared with all stakeholders.

Date of acceptance: 10 November, 2022.

Date of next review: 25 June, 2024.